



# MILITARY ORDER OF THE PURPLE HEART AUXILIARY

## MEMBER DATA CHANGE FORM

REPORTING YEAR 20 \_\_\_\_ - 20 \_\_\_\_

Member Number: \_\_\_\_\_ Member Name: \_\_\_\_\_

Current Unit Number: \_\_\_\_\_ Current Department: \_\_\_\_\_ Current Region: \_\_\_\_\_

### Demographic Changes

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Status Changes

Regular member (from Junior Member)

Bad address

Deceased      Date of Death \_\_\_\_\_      Place of Death \_\_\_\_\_

Notes: \_\_\_\_\_

#### For the above deceased member, did your Unit:

Send card?

Make a home visit?

Attend funeral/memorial service?

### Transfer

FROM:      Unit# \_\_\_\_\_ State: \_\_\_\_\_      DML      NML

TO:      Unit# \_\_\_\_\_ State: \_\_\_\_\_      DML      NML

\*Note: DML and NML transfer should only be made when member has not been able to be located after multiple attempts.

Submitter Name: \_\_\_\_\_

Submitter Title: \_\_\_\_\_ Date: \_\_\_\_\_

#### INSTRUCTIONS:

- Send completed form to your Unit, Department, and National Secretaries, as well as the National Membership Officer.
- For Deceased reports send also to Unit and Department Chaplain. Notification should be made within 30 days of a member's death, or as soon as Unit receives notification.